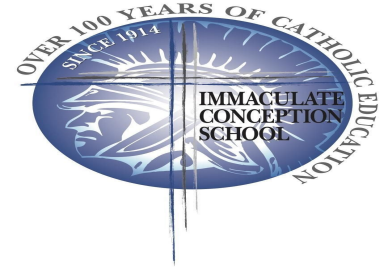


Immaculate Conception Catholic School

115 North B Street Monmouth, Illinois 61462 Phone: 309-734-6037 | Fax 309-734-6082



April 27, 2020

Dear Immaculate Conception School Parents and Guardians,

I truly appreciate your patience as we continue to live through these challenging times. ICS faculty and staff have prayed for each of you and are thinking of the health and safety of your families. As always, if there is anything you need, do not hesitate to let us know. We are resourceful and will do everything we can to assist you.

Please know the number one goal is to ensure the health and safety of our students while maintaining high expectations for teaching and learning. Some decisions can be made at a local level and many decisions are made at a Diocesan/State level. We appreciate that you understand this to be true and trust that we are doing our very best to serve our ICS Family.

Please see the most recent updates below:

- **Last Day of School:** E-Learning will continue through the end of the 2019-2020 school year per Governor Pritzker's "shelter in place order." **The last day of new e-learning assignments is May 15th per the Office of Catholic Schools (ICS).** The final week of the school year (The week of May 18th) will be utilized for students to finish any incomplete work and for other end of the year business; report cards, collecting outstanding assignments and materials, and professional development for staff.

"If the Governor and State Board come out with any new guidance about how to count instructional days during the pandemic, ICS may need to change the May 15th date."

- **Next Packet Pickup and Drop off Day - On Friday, May 1st from 8 am - 5 pm** ICS will have its next packet pickup and drop off day. The set up will be just like the last two pickups/drop off days that we have had. I will send a text out to all parents on Tuesday with the grade levels that will have materials to be picked up. If you have any materials that need to be dropped off please do so. Please know we are taking precautions with these materials after they are turned in to keep our teachers and families safe.

- **Complete/Incomplete assignments:** Grading during this period of remote learning is based upon the principle of *no educational harm to any child*. At this time students will either receive a mark of *Complete or Incomplete (C or I)*. At ICS, we expect students to turn in quality work that meets the expectation of the assignment. If that expectation is not met, the teacher will mark the assignment as “Incomplete” in RenWeb and request the student make corrections to complete. Teachers will begin entering those marks this week and parents will be able to view in Renweb on Friday. We are waiting for an official decision from the Office of Catholic Schools in regard to report cards and transcripts. Stay tuned for further information in the weeks to come.

- **Attendance:** Attendance is being taken based on students completing their assignments. If a student does not complete an assignment, he/she may receive an unexcused absence. Please note some of your child/ren’s assignments can be completed the day it is assigned, while other assignments will take multiple days. Teachers are aware of this and will keep that in mind when recording attendance. It is essential that students complete their work to the best of their ability and in a timely fashion.
 - a. *Please note for our younger grade levels this looks different as those students are doing paper packets and communicating with teachers daily via class dojo.*

- **Returning Chromebooks, Textbooks, and Collection of Personal Belongings:** ICS is waiting for feedback from the Diocese of Peoria to decide the safest most efficient way to get this done. Please stay tuned for more information.

If you have any questions or concerns, please do not hesitate to email me. We are here for you.

Sincerely in Christ,

Mr. Randy Frakes, Principal