

**IMMACULATE CONCEPTION SCHOOL**  
**2010-2011 Fair Share Contract Guidelines**

**Event / Shift Work Guidelines:**

- Shifts worked for any event will be awarded Fair Share points based on 2-hour shifts.
- Each adult individual will receive 20 points for the first shift worked, and 10 points for any additional shifts.
- Children will not be awarded points for shifts worked, but will be awarded confirmation hours, if they choose.
- If working an event that charges admission, the worker does not pay the admission but must pay for any children or guests accompanying them. Worker will be expected to pay for any concessions consumed by themselves or their family or guests.
- Fair Share points for shift work cannot be transferred to another family.

**Event Chairperson Guidelines:**

- An event chairperson will be responsible for making a deposit of all funds on the next business day following the event. A deposit slip will be given to the chair prior to the event.
- An event chairperson will be responsible for providing the Parent's Club Treasurer with a detailed income/expense report within 30 days following the event. (A detail of cash receipts and copies of receipts for expenses must accompany this report).
- An event chairperson will be responsible for providing the Fair Share Coordinator with a listing of fair share points earned by workers / donors within 30 days following the event.
- A combined *ICS Volleyball Season & Tournament* chairperson will receive 200 points.
- An *ICS Thanksgiving Basketball Tournament* chairperson will receive 200 points for the two-day tourney or may also divide the points between co-chairs if desired.
- Two *ICS 3 on 3 Basketball Tournament* chairpersons will be awarded 175 points for chairing the event planning and 175 points for chairing concessions for a total of 350 points. If more than one family acts as co-chairs for either part of the event, they must share the points for that part.
- Two *Serenata Mexicana* chairpersons will receive 175 points each, for a total of 350 Fair Share points.
- All event chairs will be considered on a family basis rather than an individual basis, therefore, no shift work points will be awarded to the chairing family.

**Food Donation Guidelines:**

- Per your Family Fair Share contract, the event chairperson will contact the families who signed up to donate food to an event. The chairperson will assign the number of food or drink items to be donated. This notification will be sent by an insert in the Friday envelope or in person by the chairperson.

Drink Donations: (Limit of 2 cases per event, per family)

- 1 case (24 ct) of 20 oz Gatorade = 25 points
- 1 case (24 ct) of 16 - 20 oz Water = 8 points
- 1 case (24 ct) of 12 oz Pop = 10 points

Baked Goods:

- 1 dozen donuts = 10 points
- 1 pie, 2 dozen cookies, 1 cake, 1 pan of Scotcheroos or Rice Krispie treats = 10 points

Monetary donations for food:

- Cash donations for food will be awarded points per dollar of donation, \$1.00 = 1 point

**Coaching guidelines:**

- No Fair Share points will be awarded for coaches of athletic teams or cheerleading squads.

**Fair Share Contract 2010-11**

**(Please fill in your proposed Fair Share points and keep for your records.)**

**FAIR SHARE FUNDRAISERS:**

**FAIR SHARE POINTS NEEDED: 425**

**New Family 1<sup>st</sup> Year Allowance 100 points**

**New Family Points \_\_\_\_\_**

**Scrip Purchases (June – May)**

**Scrip Purchases Points \_\_\_\_\_**

**Auction Raffle (August)**

**Auction Raffle Points \_\_\_\_\_**

**Chicken & Fish Fry Dinner (Fall)**

**Chicken & Fish Fry Points \_\_\_\_\_**

**Mr. Z's Frozen Food Sales (Oct.-Nov.)**

**Mr. Z's Frozen Food Points \_\_\_\_\_**

**Athletic Concessions (Fall -Winter)**

**Athletic Concessions Points \_\_\_\_\_**

**Athletic Tournaments (Fall)**

**Athletic Tournament Points \_\_\_\_\_**

**Santa Breakfast (December)**

**Santa Breakfast Points \_\_\_\_\_**

**Magazine Subscription Sales (January)**

**Magazine Sales Points \_\_\_\_\_**

**3 on 3 Basketball Tournament (March)**

**3 on 3 Tournament Points \_\_\_\_\_**

**Seranata Mexicana Dinner (Spring)**

**Seranata Mexicana Points \_\_\_\_\_**

**Garbage Bag Sales (June – May)**

**Garbage Bag Points \_\_\_\_\_**

**TOTAL FAIR SHARE POINTS \_\_\_\_\_**